



AgriCentre Building Cnr. Dr. James
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2735

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DIRECTORATE: SUPPLY CHAIN MANAGEMENT

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18 NOVEMBER 2022

ADDENDUM FOR CORRECTION OF BID DOCUMENT

The following tender was advertised on E-tender portal, Government Bulletin and DARD Website:

BID NO.	DESCRIPTION	BRIEFING SESSION DATE	CLOSING DATE
13 DARD 011/2022	ESTABLISHMENT OF A LIST OF ATTORNEYS' FIRMS FOR PROFESSIONAL LEGAL SERVICES IN DIVERSE FIELDS OF LAW, FOR DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT FOR 36 MONTHS	N/A	30 NOVEMBER 2022 @ 11AM

NB: The above bid document did not include relevant information on SBD 1 and on Page 9, paragraph 12. Under Functionality (bullet 1.1)

Contact Person : Technical Enquiries:- Ms Adrejet De Bruin
: 018 389 5569

Contact Person : SCM Enquiries:- Mr L S Mothibi
: 018 389 5053

The Bid Document is accessible at a fee of **R100.00** at the Department of Agriculture and Rural Development, Agricentre Building, C/N Dr James Moroka and Stadium Road, Mmabatho, 2735 and can be downloaded from the Departmental Website www.nwpg.gov.za/Agriculture, [E-tender portal](#) and [Government Tender Bulletin](#).

All other terms and conditions as stated in the bid documents remain unchanged.

DIRECTOR:
SUPPLY CHAIN MANAGEMENT

DATE: 18/11/2022

13 DARD 05/2022: ADDENDUM FOR CORRECTION OF BID DOCUMENT

**PART A
INVITATION TO BID**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF (DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT)					
BID NUMBER:	13 DARD 011/2022	CLOSING DATE:	30 NOVEMBER 2022	CLOSING TIME:	11H00
DESCRIPTION	ESTABLISHMENT OF A LIST OF ATTORNEYS' FIRMS FOR PROFESSIONAL LEGAL SERVICES IN DIVERSE FIELDS OF LAW FOR DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT FOR 36 MONTHS				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
Department of Agriculture and Rural Development					
Agricentre Building					
Corner Dr. James Moroka and Stadium Road					
Mmabatho					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Mr L Mothibi		CONTACT PERSON	Ms Adrejet De Bruin	
TELEPHONE NUMBER	018 389 5053		TELEPHONE NUMBER	018 389 5569	
FACSIMILE NUMBER			FACSIMILE NUMBER		
E-MAIL ADDRESS	smothibi@nwpg.gov.za		E-MAIL ADDRESS	Adebruin@nwpg.gov.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No	
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART B:3]	
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				<input type="checkbox"/> YES	<input type="checkbox"/> NO
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				<input type="checkbox"/> YES	<input type="checkbox"/> NO
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				<input type="checkbox"/> YES	<input type="checkbox"/> NO
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				<input type="checkbox"/> YES	<input type="checkbox"/> NO
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				<input type="checkbox"/> YES	<input type="checkbox"/> NO
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

12. BID FUNCTIONALITY

This is the meaning of the ability of firms of attorneys providing, good quality and satisfactory legal services specified in the relevant bid documents, or alternative documents such as an instruction etc. Bidders must achieve a minimum qualifying score of 60% on functionality as per phase 2 of the bid.

All bids that fail to achieve the minimum score shall be deemed as being non-responsive.

No	Criteria	Maximum score
1	1.1. Firm Past experience	30
	<p>Firms are to submit a list or description of legal matters/instructions attended to on behalf of clients in the last 5 years in the application of the specialised diversity of the law</p> <ul style="list-style-type: none"> • 5 matters = 30 points; • 4 – 3 matters = 20 points; • Less than 3 matter = 10 Points; or • Non - Submission = 0 points. <p>(NB: Bidders must submit a letter of appointment of proof/certificate of work completed)</p>	
2	Firm Key Practitioners' Collective Qualifications	20
	<p>All bidders must indicate key personnel years of experience, qualifications, and field of specialization: -</p> <ul style="list-style-type: none"> • Senior Associate/ Project Leader = 10 points; • Junior Attorney = 05 points; or • Candidate Attorney or other = 05 points. <p>Examples of qualification: -</p> <ul style="list-style-type: none"> - Baccalaureus Procuratoris – BProc Degree or Equivalent Degree - Baccalaureus Legum – LLB Degree - Magister Legum – LLM Degree - Doctor Legum – LLD Degree - Other qualifications / para-legal 	
3	Methodology	10
	<p>The firm should demonstrate Understanding of the regulatory framework applicable to the related area(s) of specialisation and experience of providing legal services to organs of state or other entities / clients.</p> <p>The proposal should be aligned to the scope of work provided in the bid</p> <ul style="list-style-type: none"> • Submission of Methodology = 10 points; or • Non-submission of methodology = 0 points. 	

Let's grow North West together!