



**agriculture &  
rural development**

Department:  
**Agriculture and Rural Development**  
North West Provincial Government  
**REPUBLIC OF SOUTH AFRICA**



AgriCentre Building Cnr.  
Dr. James Moroka and  
Stadium Rd  
Private Bag X2039,  
Mmabatho

**CHIEF DIRECTORATE: CORPORATE SERVICES**

**DIRECTORATE: HUMAN RESOURCE MANAGEMENT**

Tel: +27 (18) 389 5638/5775  
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**EXTERNAL ADVERTISEMENT**

**Post: Director – Bojanala District Services**

**Salary: R1 162 200.00 p.a. (All inclusive remuneration package) (SL13) of which 30% may be structured according to the individual's needs.**

**Centre: Bojanala District Services Office**

**Ref: NWDARD 01/11/23**

**Requirements:**\* An appropriate recognized 4 years Bachelor's degree or equivalent qualification in Agricultural Extension with at least 8 years' relevant post qualification experience \*Registration with SACNASP will be an added advantage \*A minimum of 5 years' experience at Middle/Senior Management level \*A pre-entry certificate for SMS must be completed before an appointment can be considered \* Extensive knowledge of the agriculture and rural development sector \* A good understanding of the farming systems dominant in the Province \* **Technical knowledge** in fields of crops, horticulture, livestock production, land care and project management \* Advanced knowledge of economic and social agricultural issues with a good understanding of the Department and service delivery imperatives Full understanding of Public Finance Management Act (PFMA), Treasury Regulations and Public Service Regulatory Framework \* Proven experience in financial, people management, project and programme management skills \*Good written and verbal communication, presentation skills and conflict management skills \*Good Leadership, monitoring and evaluation, problem solving skills. Computer literacy. Policy analysis and interpretation skills \*The ability to communicate across all sectors. Willingness to travel and work irregular hours \* A valid driver's licence.

**Duties:** Management of the extension and advisory services to farmers within a district \* Manage the development and implementation of agricultural related projects \*Support, advice and coordinate the implementation of Integrated Food Security Strategy of South Africa (IFSS) programmes, Land Care program, farmers settlement and support, infrastructure development, extension services, crop production, livestock development and Extension Recovery Plan (ERP) \* Establish and maintain partnerships with other departments, municipalities NGO's and farmer organizations \* Facilitate the

integration of the departmental projects with municipal IDPs to promote intergraded planning and development within the district \* Develop and implement systems and processes that will ensure departmental goals are achieved in an effective and efficient manner \* Provide overall leadership and management in the District \* Ensure the implementation of Departmental priorities within the set Service Delivery Plans \* Manage the district's financial and human resources.

**Enquiries:** Ms. R A Dikolomela : (018) 389 – 5000

**Post: Deputy Director: Employee Health and Wellness**

**Salary: R811 560.00 p.a. (All inclusive remuneration package) (SL 11)**

**Centre: Mafikeng – Head Office**

**Ref: NWDARD 02/11/23**

Requirements: \* A three (3) year tertiary qualification (Degree/National Diploma) in Social Work or Psychology or equivalent relevant qualification \* Registration with the South African Council for Social Service Professionals (SACSSP) or the Health Profession Council of South Africa (HPCSA)\* Five years (5) knowledge and experience in employee health and wellness of which three (3) years should be at an Assistant Director Level or equivalent, in a role related to integrated health and wellness \* A valid driver's license \* Knowledge of employee health and wellness, strategic framework in the public services \* Occupational Health and Safety Act (OHS) and Compensation for Occupational Injuries and Diseases Act (COIDA), People management and empowerment skills \*Analytical skills \*Client orientation and customer focus \* Good research and report writing skills \*Counselling skills and conflict management skills \* Computer literacy.

Duties: \* Develop policies and programs to address Health promotion as well as health and productivity management related issues \* Develop policies and programs for SHERQ for purpose of optimal health and safety of employees \* Develop policies and programs for HIV and AIDS, STI and TB in the workplace as stipulated by Government framework \*Ensure provision of counselling services for the management of psychosocial services \* Represent the Department at various fora \* Provide support to departmental Directorates in rendering a professional EAP service \* Manage the sub-directorate.

**Enquiries:** Ms K Pule, tel. (018) 389 5285



**Post: Assistant Director: Transformation**

**Salary: R424 104.00 p.a. (SL 9)**

**Centre: Mafikeng Head Office**

**Ref: NWDARD 03/11/23**

**Requirements:** National Certificate (Grade 12). \*A 3-year National Diploma/ Degree in Public Administration/Management or any relevant equivalent qualification at NQF level 6 and 2-3 years' relevant experience as a Supervisor.\*Driver's license. **\*Skills/knowledge required:** presentation, Report writing, Computer literacy, Analytical and innovative thinking, Research, Leadership, Project management, Financial management, Negotiation, Change management, Diversity management, Decision makings, and Conflict management.

**Duties:** \*Develop and manage implementation of Transformation Strategies, Plans and Policies. \*Manage Special Programmes that is Gender, People with Disabilities, Older Persons and Youth. \*Manage and supervise the facilitation of Change Management and Batho Pele activities. \*Develop, Implement and monitor departmental JASF Planning and Reporting. \*Develop, implement and monitor departmental GESF Planning and Reporting. \*Manage and Supervise of staff.

**Enquiries:** Ms N. Mtjali, Tel: 018-389 5628

Applications must be submitted on the prescribed form Z83 (fully completed), obtainable from any Public Service Department or on the Internet at <http://www.info.gov.za/documents/forms/employ.pdf> and should be accompanied by a recently updated, comprehensive CV and ID document, and the name of three referees. Only shortlisted candidates for the post will be required to submit certified documents on or before the day of the interviews. Non-RSA citizens/permanent resident permit holders must attach a copy of their permanent residence permits to their applications. Should you possess a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualifications Authority (SAQA). Failure to submit the requested documents will result in the application not being considered. All qualifications will be verified. It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. Applicants must indicate the reference number of the vacancy in their applications. Should an applicant wish to apply for more than one post, separate applications must be submitted, i.e. all the documentation must be submitted for each post applied for. Candidates requiring additional information regarding advertised posts should direct their enquiries to the relevant person as indicated in the advertisement.

**Applications received after the closing date will not be considered.**

This Departmental is an Equal Opportunity, Affirmative Action Employer. It is our intention to promote representivity (race, gender and disability) in the Department through the filling of these posts and candidates whose transfer/promotion/ appointment will promote representivity will receive preference. An indication in this regard will facilitate the processing of applications.

**Note:** Short-listed candidates may be subjected to security clearance and reference checking. Suitable candidates will be subjected to personnel suitability checks (criminal record check, citizenship verification, financial/asset record checks, qualification/study verification and previous employment verification). The Department reserves the right not to make appointments to the advertised posts. Faxed and late applications will not be considered. Failure to comply with the above requirements will result in the disqualification of the application. Receipt of applications will not be acknowledged and correspondence will be limited to short-listed candidates only. If you have not been contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful.

**Applications, quoting the relevant reference number, must be forwarded to the Director Human Resource Management, Department of Rural, Environment and Agricultural Development, Directorate: Human Resource Management, Private Bag X2039, Mmabatho 2735, for the attention Ms. K. Modiegi or delivered at the Agri-Centre Building, corner Dr James Moroka and Stadium Roads, Mmabatho.**

**Closing Date: 01 December 2023 at 15h00**

**SIGNATURE:**

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**DATE:**

30/10/2023